DEPARTMENT OF CALIFORNIA

Certificate of Post Financial Audit

Due by: Nov. 15th	Post Name:	Post Number:	District:	Area:

ATTENTION: Audit for the previous American Legion fiscal year of Jul 1, 2022 - Jun 30, 2023 unless otherwise stated in your Post Bylaws.

We hereby certify that an audit of post financial records, including complete verification of all securities and bank balances, was made on the _____ day of _____, 20_____ in the City of _____, California, covering the period from the _____ day of _____, 20_____ to the _____ day of _____, 20_____ , in accordance with Department of California, 2022 Bylaws (Article V, Section 17).

Please **READ** the following, **CHECK** ☑ **one** and fill out the section that best applies:

☐ **ACCOUNTING PROFESSIONAL**

Posts with gross annual revenues fifty thousand dollars ($50,000) and over, shall have their books examined by a reputable bookkeeper or certified public accountant and attach a copy of their report to the Post Financial Audit Certification.

LICENSED ACCOUNTANT: _____ **PHONE #:** (_____) _____
(Print name)

ADDRESS: _____
(Street, city, state & zip code)

EMAIL ADDRESS: _____

☐ **POST AUDIT COMMITTEE**

If the post's gross revenue DOES NOT exceed fifty thousand dollars ($50,000), books shall be examined by an audit committee consisting members of the post. Members of the Post Audit Committee listed below, shall NOT include the **Post Commander, Adjutant, Finance Officer, or any other person** charged with the responsibility of handling post funds.

MEMBER 1 _____ _____
(Print name) (Member ID #)

MEMBER 2 _____ _____
(Print name) (Member ID #)

MEMBER 3 _____ _____
(Print name) (Member ID #)

_____ _____ _____ _____
Post Officer Name Signature Member ID # Phone #

_____ _____
Email Date