

American Legion Baseball - Department of California

2027 State Championship Tournament Site Proposal Guidelines

Overview

The Department of California American Legion Baseball Program is accepting proposals to host the 2027 State Championship Tournament, scheduled for July 21-26, 2027. Commissioners wishing to submit their location for consideration must provide the information outlined below.

Submission Deadline: December 1, 2026 by 11:59pm

Submit to: Vice Chairman Jose Guevara, Jagslp7@gmail.com

1. Host Hotel Requirements (If required). List 3-5 hotels with information

- Location: Must be in close proximity to the primary baseball venue.
- Capacity: Must accommodate 40-50 rooms per night for teams, coaches, commissioners and staff.
- Breakfast: Preference will be given to hotels offering complimentary breakfast with room reservations.
- Accessibility: Easy access to the baseball venue and nearby amenities.
- Restaurants & Activities Nearby: Not required but highly preferred for athletes, families, and Legion attendees.

Information to Provide for each:

- Hotel name, address, and website.
- Room block availability and rates (per night, tax included).
- Complimentary services (e.g., breakfast, parking, Wi-Fi).
- Hotel contact person for contract negotiations (name, phone, email).
- Distance from hotel to baseball field and local Post.

2. Baseball Venue Requirements

- Field Standard: The facility must be a Division I (D1) college field or equivalent collegiate-level facility. Fields at the high school, municipal, or recreational level will not be considered.
- Availability: Exclusive use of the facility for the full tournament period (July 21-26, 2027).
- Capacity & Support Facilities: Adequate seating for spectators, teams, and officials. Restrooms, concessions, dugouts, press box, scorekeeping area, and locker rooms must be available.
- Parking: Sufficient parking for teams, families, and public attendees.

Information to Provide:

- Venue name, address, website.
- Contact person for facility use or contract negotiations.
- Field rental cost and included services (lights, security, grounds crew, etc.).
- Distance from venue to host hotel and local Post.

3. Host Post Requirements (Optional but Preferred)

A local American Legion Post partner is preferred to enhance community engagement and tournament support.

Preferred Post Involvement:

- Providing breakfast and/or lunch for commissioners and volunteers (Thursday-Saturday mornings).
- Recruiting volunteers for ticket sales, security, concessions, and operations.
- Organizing or sponsoring family/team activities during championship week.

Information to Provide:

- Post number, address, and key contact(s).
- Committee members willing to assist with tournament support.
- Planned Post activities for teams, families, or attendees.
- Distance from Post to hotel and baseball venue.

4. Banquet & Special Events

Requirements:

- A banquet facility capable of hosting 200-220 attendees on July 21, 2027.
- Provide estimated costs.
- If a banquet sponsor is secured, include sponsor details (as the banquet is not a budgeted line item).

Information to Provide:

- Banquet venue name, address, and contact person.
- Capacity, rental cost, and catering options.
- Distance from banquet location to hotel and baseball field.
- Potential sponsor(s) for the banquet.

5. Cost Considerations

Commissioners must provide cost estimates for:

- Baseball venue rental.
- Banquet facility.
- Hotel Accommodations if required.

Include potential opportunities for discounts, sponsorships, or partnerships that could reduce total costs or provide additional value to the tournament.

Negotiation and Contract Authority:

Commissioners and other individuals preparing a site proposal may obtain a **preliminary pricing, availability, incentives and points of contact** from hotels, venues, banquet facilities and other potential vendors **solely for purposes of preparing and evaluating the proposal.**

No individual, Commissioner, America Legion Post, or other representative is authorized to negotiate final rates or terms, enter into a agreement, sign a contract, guarantee a room block, make a financial commitment, or otherwise obligate the American Legion, Department of California or California American Legion Baseball.

Submission of a proposal is for consideration only. Proposed sites and facilities are subject to a site visit and to establish selection and the approval process before any contractual commitment may be made.

Following site review and selection, **formal negotiations with hotels, venues, sponsorship opportunities, and other vendors will be coordinated through the designated California American Legion Baseball representative responsible for those negotiations.**

6. Transportation & Accessibility

Information to Provide:

- Proximity to major airports and freeway access for traveling teams.
- Parking accommodations for buses, teams, and fans.
- Any available shuttle or transportation services between hotel, venue, and banquet locations.

7. Local Support & Community Engagement

Information to Provide:

- Potential community sponsors, civic organizations, or local businesses willing to support the tournament.
- Nearby restaurants, attractions, or recreational opportunities for visiting families and Legion members.

8. Mandatory Team Meeting Requirement

- Each proposed host site must designate an appropriate space for a mandatory team meeting to occur on the day of team arrival, July 21, 2027. This meeting must accommodate all participating teams, coaches and officials.

9. Submission Requirements

All proposals must include:

- Complete contact information for hotel, venue, banquet, and Post committee.
- Approximate cost estimates for hotel, field, and banquet.
- Maps or distance summaries between hotel, field, and Post.
- Proposal submitted in Word or PDF format.

10. Submission Deadline

All proposals are due by December 1, 2026.

Submit to: Vice Chairman Jose Guevara, American Legion Baseball - Department of California

Email: jagslp7@gmail.com

11. Selection Considerations

The selection of the State Championship Tournament site will be based on the **overall value and benefit of the complete proposal and will not be determined solely by the cost**. Consideration will include the quality of the baseball facility, accommodations, accessibility, proximity of tournament venues, available amenities, local and community support and the overall experience offered to players, coaches, families and American Legion representatives. Final selection will be based on:

- Proximity between hotel and field.
- Facility quality and amenities.
- Cost effectiveness and **overall value** of the complete proposal.
- Local Post and community support.
- Banquet availability and sponsorship support.
- **Affordability and accessibility for attendees, including the availability of reasonably priced lodging, dining, parking, and other necessary services within a practical distance of the tournament venue.**

Additional Limitation:

A regional host site and its home team (which receives automatic entry to regional play) cannot also host the State Championship Tournament.

Summary

The Department of California American Legion Baseball Program seeks a host site that reflects the spirit of excellence, community engagement, and the collegiate potential of our athletes. The chosen site should offer an exceptional experience for players, families, and the Legion community while demonstrating strong logistical and operational capability.

Best,

David Fuller, Chairman
The American Legion, Department of California
American Legion Baseball

American Legion Baseball - Department of California

2027 State Championship Tournament - Cost Summary

This summary provides an at-a-glance view of total estimated costs for each primary component of the 2027 State Championship Tournament proposal. All amounts should reflect total estimated expenses, inclusive of taxes and fees where applicable.

Line Item	Estimated Total Cost (\$)
Host Hotel Accommodations (Room Block & Taxes)	\$_____
Baseball Venue Rental (Including Lights, Security, Grounds Crew)	\$_____
Banquet Facility (Venue, Catering, and Decorations)	\$_____
Transportation / Shuttle Services (if applicable)	\$_____
Volunteer & Operations Support (Meals, Supplies, Shirts, etc.)	\$_____
Marketing & Community Engagement Materials (Banners, Programs, etc.)	\$_____
Miscellaneous / Contingency (Unexpected Costs)	\$_____

Total Estimated Cost for 2027 State Championship Site:

\$_____

Note: Final totals should include all applicable taxes, service charges, and negotiated discounts or sponsorships. Attach supporting documentation for each estimate in the full proposal submission.

Proposal Notes / Requested Adjustments

Use this space to note sections to eliminate, revise, or add before the final proposal is issued:
